

Operating Guidelines

Community Impact Grants & Strategic Partnerships

Date this document was adopted 8 June 2021

council

PURPOSE

The purpose of the Community Impact Grants and Strategic Partnerships Program is to provide financial support to eligible clubs, groups, educational institutions, organisations and residents to ensure the outcomes of Council's Strategic Plan are realised.

Introduction

The Community Impact Grants and Strategic Partnerships Program (CIGSPP) was launched in 2021, combining the previous Community Development Grants program and the Sports and Recreation Grants program.

The CIGSPP specifically contributes to the following strategic outcomes:

- Increase community use of and access to the Adelaide Park Lands
- Safe and welcoming community spaces
- Healthy and resilient communities
- Supports initiatives to achieve functional zero homelessness
- Aboriginal and Torres Strait Islander peoples and cultures strongly represented in city life
- Beautiful, surprising places
- Celebration of diverse community and collaborations

These Operating Guidelines provide clear parameters and procedures for the administration and allocation of Council funds, including:

- Program categories, funding rounds and funds allocation;
- Eligibility criteria;
- Application and approval process; and
- Assessment criteria.

Strategic Context

The Operating Guideline is to be read in conjunction with key strategic documents of Council including:

<p>Strategic Plan (2020-2024)</p>	<p>Adopted by Council in March 2020, with four key outcomes developed for the City:</p> <p>Outcome 1 Thriving Communities</p> <p>Council will create a city that is welcoming, inclusive and accessible to all.</p> <p>Outcome 2 Strong Economies</p> <p>Council will champion a robust and diversified economy where innovation and low costs support growth and investment.</p> <p>Outcome 3 Dynamic City Culture</p> <p>Council will continue to create a beautiful, diverse city that celebrates its natural, cultural and built heritage.</p> <p>Outcome 4 Environmental Leadership</p> <p>Council will be a leader in responding to climate change and support our community and businesses to be resilient in the face of environmental challenges.</p> <p>Although the Community Impact Grants Program has links to all four outcomes, its strongest impact falls within Outcomes 1 & 3 and these are highlighted in section 4.1.</p>
<p>City of Adelaide Wellbeing Dashboard</p>	<p>The City of Adelaide Wellbeing Dashboard is a set of holistic population-level indicators with data sources chosen to show trends over time that will help inform Council's work and priorities. There are seven key categories of the Wellbeing Dashboard:</p> <p>General Health Health Behaviours Personal Wellbeing Environment Place Social Connection and Engagement Social Determinants of Health</p> <p>Community Impact Grants will contribute mainly to Health Behaviours, Social Connection and Engagement and Personal Wellbeing.</p>

Program Priorities:

Activities, events or programs supporting and contributing to Council's key strategic themes that:

Priority	Description
<p>Welcoming</p>	<p>Create opportunities for people to welcome newcomers into their local neighbourhood</p>

Participation	Encourage residents and community groups to actively participate in their local city community
Reconciliation	Develop and strengthen reconciliation practices. Support, promote and share Aboriginal and Torres Strait Islander cultures recognising the Kaurna people as traditional owners of the land
Social Inclusion	Deliver inclusive responses to meet the needs of isolated and marginalised groups
Neighbourhood Connection	Create opportunities for people to connect with each other. Celebration of diverse community and collaborations

Operating Guideline

Categories

The Community Impact Grants and Strategic Partnerships will consist of four separate categories as detailed in **Appendix**.

Eligibility Criteria by Category:

Quick Response

Eligible	Ineligible
<ul style="list-style-type: none"> • Individuals • Incorporated Associations • Not for profit limited by guarantee • Aboriginal and Torres Strait Islander Corporation • Educational Institutions • Commercial organisations or social enterprises will be considered when delivering a program outside of their usual business that focuses on community participation rather than expected profit basis 	<ul style="list-style-type: none"> • State or Local Government departments and private enterprises. • Commercial organisations operating on an expected profit basis including ticketed paid entry events will not be accepted unless it can be demonstrated there is significant benefit for the City community such as in the instance of a social enterprise.
<p>Applications achieving at least one of the five Community Impact Streams:</p> <ul style="list-style-type: none"> • Welcoming • Participation • Reconciliation • Social Inclusion • Neighbourhood Connection 	<p>Applications where:</p> <ul style="list-style-type: none"> • Delivery is occurring outside of the City of Adelaide boundary • Activities, events or programs are duplicating existing services • Expenses are associated with individual or team activities
<p>Activities, events or programs that:</p> <ul style="list-style-type: none"> • Encourage the community to engage in City life 	<p>Requests for:</p> <ul style="list-style-type: none"> • Reimbursement of funds already spent

<ul style="list-style-type: none"> • Activate the City including the Park Lands & Squares • Support healthy behaviours • Represent good return on investment 	<ul style="list-style-type: none"> • Reimbursement of costs including lease and licence fees • Conferences, tradeshows, award ceremonies or travel expenses for overseas and interstate • Training or education in government or private institutions, or research activities that will be offered for assessment in such institutions • Funds to provide prize money • General fundraising activities
	<p>Applicants with outstanding grant acquittals or progress reports and can't provide evidence of delivery</p>

Community Impact – Programs and Community Events*

Eligible	Ineligible
<ul style="list-style-type: none"> • Incorporated Associations • Not for profit limited by guarantee • Aboriginal and Torres Strait Islander Corporation • Educational Institution • Commercial organisations will be considered when delivering a program outside of their usual business that focuses on community participation rather than expected profit basis. 	<ul style="list-style-type: none"> • Individuals** • State or Local Government departments and private enterprises. • Commercial organisations operating on an expected profit basis including ticketed paid entry events will not be accepted unless it can be demonstrated there is significant benefit for the City community such as in the instance of a social enterprise. • Commercial organisations with an annual revenue of >\$250,000
<p>Applications achieving at least one of the five Community Impact Streams</p> <ul style="list-style-type: none"> • Welcoming • Participation • Reconciliation • Social Inclusion • Neighbourhood Connection 	<p>Applications where:</p> <ul style="list-style-type: none"> • Delivery is occurring outside of the City of Adelaide boundary • Include core service delivery or business as usual of the partner organisation • Where funding is used to employ staff to deliver core services of the organisation • Activities, events or programs are duplicating existing services • Expenses are associated with individual or team activities • The majority of participants are professional athletes or prize money is awarded

Commented [EJ1]: The Community Impact Grants have been split into two sub-categories of: Programs and Community Events.

Commented [EJ2]: The new ineligibility criteria of commercial organisations with an annual turnover of more than \$250,000 has been added.

<p>Activities, events or programs that:</p> <ul style="list-style-type: none"> • Encourage the community to engage in City life • Activate the City including the Park Lands & Squares • Support healthy behaviours • Represent good return on investment 	<p>Requests for:</p> <ul style="list-style-type: none"> • Reimbursement of funds already spent • Reimbursement of costs including lease and licence fees • Conferences, tradeshow, award ceremonies or travel expenses for overseas and interstate • Training or education in government or private institutions, or research activities that will be offered for assessment in such institutions • General fundraising activities
	<p>Applicants with outstanding grant acquittals or progress reports and can't provide evidence of delivery</p>

* A Community Event is small or medium sized event with a total cost of no more than \$100,000. The event should be organised by community, or organisers should consult closely with a community reference group and articulate a clear benefit to the City of Adelaide community.

** Individuals will be considered if they have an ABN and evidence of previous delivery of similar programs.

Commented [EJ3]: A definition of 'Community Event' has been added.

Community Impact – Youth Led Grants

Eligible	Ineligible
<ul style="list-style-type: none"> • Incorporated Associations • Not for profit limited by guarantee • Aboriginal and Torres Strait Islander Corporation • Educational Institution • Individuals between 16-24 years of age who live, work, study or have a strong connection to the City of Adelaide and will be auspiced by a mentoring organisation. 	<ul style="list-style-type: none"> • State or Local Government departments and private enterprises. • Commercial organisations operating on an expected profit basis including ticketed paid entry events will not be accepted unless it can be demonstrated there is significant benefit for the City community such as in the instance of a social enterprise.
<p>Applications achieving at least one of the five Community Impact Streams</p> <ul style="list-style-type: none"> • Welcoming • Participation • Reconciliation • Social Inclusion • Neighbourhood Connection 	<p>Applications where:</p> <ul style="list-style-type: none"> • Delivery is occurring outside of the City of Adelaide boundary • Include core service delivery or business as usual of the partner organisation • Where funding is used to employ staff to deliver core services of the organisation

Commented [EJ4]: The Community Impact – Youth Led grants category has been added to the program.

	<ul style="list-style-type: none"> • Activities, events or programs are duplicating existing services • Expenses are associated with individual or team activities • The majority of participants are professional athletes or prize money is awarded
<p>Activities, events or programs that:</p> <ul style="list-style-type: none"> • Encourage the City of Adelaide’s youth community to engage in City life • Activate the City including the Park Lands & Squares • Support healthy behaviours • Represent good return on investment 	<p>Requests for:</p> <ul style="list-style-type: none"> • Reimbursement of funds already spent • Reimbursement of costs including lease and licence fees • Conferences, tradeshows, award ceremonies or travel expenses for overseas and interstate • Training or education in government or private institutions, or research activities that will be offered for assessment in such institutions • General fundraising activities
	<p>Applicants with outstanding grant acquittals or progress reports and can’t provide evidence of delivery</p>

Community Infrastructure

Eligible	Ineligible
<ul style="list-style-type: none"> • Incorporated Associations • Not for profit limited by guarantee • Aboriginal and Torres Strait Islander Corporation • Educational Institution 	<ul style="list-style-type: none"> • Commercial organisations • Individuals • State or Local Government departments • Private enterprises
<p>Projects Increasing community use of and access to the City and Adelaide Park Lands through:</p> <ul style="list-style-type: none"> • Creating a multi-use facility • Improving Community Access • Increasing Carrying Capacity/participation rates 	<p>Projects requesting support for:</p> <ul style="list-style-type: none"> • Facilities outside of the City of Adelaide boundary • Council Infrastructure such as paths and streetlights • General or routine maintenance of Council owned or leased facilities such as repairs or maintenance of buildings, top dressing, mowing or weed removal • Purchase of equipment that can be easily removed/non fixed

	<ul style="list-style-type: none"> • Purchases or improvements that are not integral to the applicant's core activity • The creation of new assets with a total project value of >\$100k • The upgrade or renewal of an existing asset with a total project value of >\$250k
<p>Projects creating</p> <ul style="list-style-type: none"> • Safe and welcoming community spaces • Healthy and resilient communities • Beautiful and surprising places 	<p>Requests for:</p> <ul style="list-style-type: none"> • Reimbursement of funds already spent • Reimbursement of costs including lease and licence fees
<p>Projects on public or private land providing approval has been given. Any projects on private land must be consistently open and available to the public.</p>	<p>Applicants have not secured Council or Private owner as Landlord approval in writing prior to applying</p>
<p>Projects demonstrating environmentally sustainable practices</p>	

Commented [EJ5]: The Community Infrastructure category has had new ineligibility parameters added

Strategic Partnerships

Eligible	Ineligible
<ul style="list-style-type: none"> • Incorporated Associations • Aboriginal and Torres Strait Islander Corporation • Not for profit limited by guarantee • Educational Institution • Commercial organisations will be considered when delivering a program outside of their usual business that focuses on community participation rather than expected profit basis. 	<ul style="list-style-type: none"> • Individuals* • State or Local Government departments • Private enterprises • Commercial organisations operating on an expected profit basis including ticketed paid entry events will not be accepted unless it can be demonstrated there is significant benefit for the City community such as in the instance of a social enterprise.
<p>Proposals that:</p> <ul style="list-style-type: none"> • Clearly align to City of Adelaide Strategic Plan • Contributing to the City of Adelaide Wellbeing Dashboard Outcomes • Demonstrating innovation and high quality delivery 	<p>Proposals that:</p> <ul style="list-style-type: none"> • Include core service delivery or business as usual of the partner organisation • Where funding is used to employ staff to deliver core services of the organisation

Commented [EJ6]: Noting that we will not have a Strategic Partnerships Round in 2023 / 2024 as the budget is currently being used by multi-year projects.

<ul style="list-style-type: none"> • Demonstrating Community engagement, participation and impact 	<ul style="list-style-type: none"> • Include activities, events or programs occurring outside of the City of Adelaide boundary • With a total project value over \$250k
<p>Partners who:</p> <ul style="list-style-type: none"> • Are financially viable • Demonstrate experience and capacity to deliver • Can demonstrate positive growth of their organisation as a result of the partnership 	<p>Partners who:</p> <ul style="list-style-type: none"> • Cannot provide evidence of financial sustainability • Have previously not delivered the desired outcomes of a strategic partnership or grant agreement with City of Adelaide or have outstanding grant acquittals or progress reports

* Individuals will be considered if they have an ABN and evidence of previous delivery of similar programs.

Applications will be ineligible if any of the following apply:

- **The applicant undertakes canvassing or lobbying of councillors or employees of the City of Adelaide in relation to their grant application during the application and assessment process;**
- The application does not meet the identified priorities of the City of Adelaide as detailed in Council’s Strategic Plan;
- The Application will contravene an existing City of Adelaide Policy or Operating Guideline;
- Applicants that haven’t acquitted on any previous Council funding or finalised outstanding debts with no evidence of delivery.
- The application is for an activity that has already received funding support from one of Councils other grant programs.

Where applicable, it is a requirement that applicants include a copy of their organisation’s Certificate of Incorporation in the application. In cases where a group does not meet this criterion, it must demonstrate that it is under the patronage of an incorporated organisation that will take legal and financial responsibility for the administration of funds.

Additional notes for:

Auspice organisations – Organisations may auspice a number of applications concurrently per year.

Permits and Fees – Applicants must apply for a permit to undertake activities on Council land, and should factor this cost into their application. All applicants must provide details of public liability insurance cover if undertaking activities on Council land. Council will not waive fees associated with the delivery of events e.g. road closures, cleaning, waste, site fees etc.

Multiple Applications – Multiple applications from the same club, group or organisation across Councils sponsorship or other grants programs will be considered and assessed on their individual merits (though not for the same project).

Canvassing or Lobbying – Councillors are in regular contact with community members about council matters. However, to ensure the fair and equitable distribution of grants in the community, applicants may not communicate with any City of Adelaide employee or Councillor in any way that may provide an unfair advantage to their application. If an applicant is found to have done so, their application will immediately be made ineligible and will not be assessed.

Commented [EJ7]: A definition of 'canvassing and lobbying' was added

Assessment Criteria

To support decision-making, a set of assessment criteria has been developed for each category (see **Appendix**).

Application and Approval Process

Applicants seeking funding can apply by submitting an application form within the advertised timeframes. Applications can be received through online submission via Smart Grants which will greatly improve the experience for our customers.

Once submitted, an application will be assessed according to:

- The eligibility criteria;
- Assessment criteria; and
- Available funding.

Where an application is incomplete or inaccurate, the applicant will be contacted and asked to supply additional information.

Council understands that formal application and acquittal processes are not accessible and available for everyone and will provide support to individuals or groups to ensure the Community Impact Grants and Strategic Partnerships are fair and accessible.

Roles and Responsibilities

City of Adelaide's Grants Coordinator is responsible for administering the Community Impact Grants Program and will organise an assessment panel where required. Administration aims to provide all applicants with the opportunity to access, support and feedback while considering the application to the Community Impact Grants Program. Administration is committed to creating opportunities for collaboration and encourages applicants and Council to work together to ensure that shared outcomes can be achieved.

Decision Making

Based on the above program priorities, eligibility criteria and assessment guidelines, Council's Administration will assess each application received as part of the Community Impact Grants and Strategic Partnerships Program and refer funding recommendations up to the value of \$10k (excluding GST) to the Chief Executive Officer or delegate for determination. An information report listing all successful recipients will be presented to Council annually.

Funding recommendations in excess of \$10k will be presented to Council for endorsement (including multi-year funding recommendations where the combined total is over \$10k). A summary of decision making and turnaround times is provided in **Appendix**.

In addition to funding amounts, Strategic Partnerships will incorporate considerations such as time commitment and operational resources of Council and will be referred to the Chief Executive Officer for determination.

Funding Source

Funding for Council's Community Impact Grants will be sourced from Council's Integrated Business Plan & Budget annually. All grant funds will be allocated, administered and managed in a responsible and transparent manner. Approved grants will not exceed the annual budget. We have considered other funding sources available to avoid duplication. We have considered other funding sources available to avoid duplication.

Notification and Payment

All applicants will be notified in writing of the outcome of their application.

All successful applicants will be required to:

- Provide to Council a copy of the organisation's Public Liability Insurance "Certificate of Currency" (minimum \$20 million);
- Provide to Council relevant details for Electronic Funds Transfer of grant monies;
- Sign a funding agreement detailing the grants terms and conditions.

Funding Acquittal

All successful applicants (including multi-year funding commitments) will be required to provide a detailed written report on all outcomes of the project funded by Council in the form of an acquittal report document (a template will be provided). Community Impact Grants can be delivered over two years. Applicants will be required to set the acquittal year during the application process. If a project spans across two years, a project update will still be required at the end of the first year. Acquittal reports will be required within 6 weeks from the conclusion of each project or annually for multi-year funding commitments. Applicants may also be required to present, promote and share their successful grant projects with the local community/other grant recipients.

Key Performance Indicators

Key measures of performance for Council from the Community Impact Grants and Strategic Partnership Program will be;

- Alignment of funding with the City of Adelaide Strategic Plan 2020-2024, specifically themes outlined in the assessment criteria;
- Impact on population targets of the City of Adelaide Wellbeing Dashboard
- Funded projects are successfully completed within funding agreement and a report and acquittal is submitted at the end of the project;
- Funded applicants achieve the stated outcomes;
- Annual promotion of Grants program
- Total amount of Council funding distributed annually and total matched funds to measure return on investment

Monitoring and Implementation

The performance of the Community Impact Grants and Strategic Partnership Program will be monitored through the administrative and financial systems of Council.

OTHER USEFUL DOCUMENTS**Legislative Requirements**

In adopting this Operating Guideline, it is recognised that there are specific legislative requirements to be met. Relevant legislative requirements are the:

- Local Government Act 1999 (SA);
- City of Adelaide Act 1998 (SA);
- Planning and Design Code 2021 (SA)
- Environmental Protection Act 1993 (SA);
- Planning, Development and Infrastructure Act 2016 (SA);
- The Heritage Act 1993 (SA); and
- Disability Discrimination Act 1992.
- State Public Health Plan (SA Public Health Act 2011)

Related Documents

- City of Adelaide Strategic Plan 2020-24

ADMINISTRATIVE

As part of Council's commitment to deliver the City of Adelaide Strategic Plan, services to the community and the provision of transparent information, all policy documents are reviewed as per legislative requirements or when there is no such provision a risk assessment approach is taken to guide the review timeframe.

This Policy document will be reviewed every four years unless legislative or operational change occurs beforehand. The next review is required in 2025.

Review history:

Trim Reference	Authorising Body	Date/ Decision ID	Description of Edits
ACC2021/74758	Council	08/06/2021	Endorsement of new operating guidelines
ACC2022/127262	Council	12/07/2022	Endorsement of updates to operating guidelines

Contact:

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APPENDIX

Grant Categories, funding rounds and funds allocation

There are four Categories of grants within Community Impact Grants and Strategic Partnerships:

- Quick Response Grants – Quick turn grants for small scale community initiatives
- Community Impact Grants – Programs and Community Events - Small to medium sized programs or events
- Community Impact Grants – Youth Led Grants - Small to medium sized activities, events or programs
- Community Infrastructure Grants – Minor Infrastructure improvements available to community groups
- Strategic Partnerships – Large innovative projects that are a mechanism for the City of Adelaide (Council) to work as a genuine and trusted partner with organisations to achieve the aspirations of Council and the partner organisation, adding flexibility and scope not available in our typical grants program.

Funding Category	Quick Response
Annual Budget Allocation	\$400k across Quick Response and Community Impact
Amount per Application	Up to \$2k
Length of Funding Agreement	1 Year
Rounds	Open and assessed year round
Matched Funding	Not required
Delegation	≤\$2k Manager City Lifestyle Delegation
Examples of what WOULD be funded	<p>Activities, events or programs achieving least one of the five Program Priorities. Past examples include:</p> <ul style="list-style-type: none"> • Activities, events or programs that encourage residents and community groups to actively participate in their local community • Training, education and accreditation for volunteers, coaches’ officials, and administrators such as first aid training • Subsidies to support participation by vulnerable community groups • Sporting equipment or uniforms • Commercial organisations/business enterprises starting a new activity outside of their usual business • Subsidies of hire fees • Lifelong learning such as cooking or dance classes • Multi-cultural events and festivals • Reconciliation programs

Commented [EJ8]: The wording of each category's Assessment Criteria has been changed from "The application achieves at least one of the five City Lifestyle impact streams" to "The application achieves at least one of the five Community Impact Program Priorities."

	<ul style="list-style-type: none"> • Health and safety equipment for community programs • Community or resident led initiatives • Come n try activities
Examples of what WOULD NOT be funded	<ul style="list-style-type: none"> • Activities, events or programs occurring outside of the City of Adelaide boundary • Maintenance costs • Expenses associated with being an individual elite or high performing athlete • Travel costs • Reimbursement of utilities • Requests for reimbursement of funds already spent

Funding Category	Community Impact – Programs and Community Events
Annual Budget Allocation	\$400k across Community Impact and Quick Response
Amount per Application	≤\$25k
Length of Funding Agreement	1 year (can be delivered across 2 years) OR Multi-year funding - capped at 2 years
Rounds	Two per year (Q1 & Q3)
Matched Funding	Preferred but not essential
Delegation	≤10k CEO Delegation >10k Council Decision
Examples of what WOULD be funded	<p>Activities, events or ongoing programs achieving at least one of the five Program Priorities.</p> <p>Past examples of Community Events include:</p> <ul style="list-style-type: none"> • Multi-Cultural Festivals • Reconciliation events <p>Past examples of Programs include:</p> <ul style="list-style-type: none"> • Sport and Recreation participation opportunities • Community connections such as cooking or dance classes • Activities, events or programs targeting a specific population such as a women’s running program

Commented [EJ9]: The Community Impact Grants – Programs and Events category has had the option added to apply for multi-year funding capped at two years.

Examples of what WOULD NOT be funded	<ul style="list-style-type: none"> • Activities, events or programs occurring outside of the City of Adelaide boundary or outside of the identified priority areas • Requests for reimbursement of funds already spent • Activities, events or programs duplicating existing services • Activities, events or programs that form part of core service delivery or BAU for organisations • Events where the majority of participants are professional athletes or prize money is awarded • Expenses associated with individual or team activities
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Funding Category	Community Impact – Youth Led Grants
Annual Budget Allocation	\$20k
Amount per Application	≤\$5k
Length of Funding Agreement	1 year (can be delivered across 2 years)
Rounds	One per year (Q1)
Matched Funding	Not required
Delegation	≤5k CEO Delegation
Examples of what WOULD be funded	<p>Ongoing activities, events or programs achieving at least one of the five Program Priorities.</p> <p>Examples include:</p> <ul style="list-style-type: none"> • Programs, activities or events for young people led by young people • Programs such as youth targeted art, baking, sport, or dance classes • Opportunities for public music performances • Projects that address youth mental health issues • Programs that provide up-skilling or employment skills to younger people

Examples of what WOULD NOT be funded	<ul style="list-style-type: none"> • Activities, events or programs occurring outside of the City of Adelaide boundary or outside of the identified priority areas • Requests for reimbursement of funds already spent • Activities, events or programs duplicating existing services • Activities, events or programs that form part of core service delivery or BAU for organisations • Events where the majority of participants are professional athletes or prize money is awarded • Expenses associated with individual or team activities
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Funding Category	Community Infrastructure
Annual Budget Allocation	\$100k
Amount per Application	Up to \$100k
Length of Funding Agreement	1 Year
Rounds	One per year (Q1)
Matched Funding	Preferred but not essential
Delegation	≤\$10k CEO Delegation >\$10k Council Decision
Examples of what WOULD be funded	<p>Upgrades, improvements, replacement and new infrastructure that is available to the City Community. Past examples include:</p> <ul style="list-style-type: none"> • Water Bubblers • Benches • Sports Lighting • Accessibility Improvements to buildings • Sun Protection • Irrigation Systems • Air conditioning • Surfaces (such as tennis courts) • Community Gardens
Examples of what WOULD NOT be funded	<ul style="list-style-type: none"> • Infrastructure located outside of the City of Adelaide boundary • Council Infrastructure such as paths and streetlights • General or routine maintenance of Council owned facilities • Purchase of equipment that can be easily removed/non fixed

	<ul style="list-style-type: none"> • Reimbursement of costs including lease and licence fees • Requests for reimbursement of funds already spent • The creation of new assets with a total project value of >\$100k • Upgrade or renewal of an existing asset with a total project value of >\$250k
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Funding Category	Strategic Partnerships
Annual Budget Allocation	\$250k
Amount per Application	\$25k-\$50k (per annum)
Length of Funding Agreement	1 - 3 Years
Rounds	One per year (Q2) – Call for submissions
Matched Funding	Not required
Delegation	CEO
Examples of what WOULD be funded	<ul style="list-style-type: none"> • Partner led initiatives that deliver on Council's Strategic Plan 2020-2024 • Initiatives that deliver mutual benefit to the City and the partner, generally through projects, activities and events <p>Past examples include:</p> <ul style="list-style-type: none"> • headspace Adelaide's youth led project • One Culture's Football Connection project • Catherine House's Build Your Tribe project • Tika Tirka's Student Connection to Country and Culture on Kurna Land project
Examples of what WOULD NOT be funded	<ul style="list-style-type: none"> • Core service delivery of the partner organisation • Activities, events or programs occurring outside of the City of Adelaide boundary

The amount allocated to each category is not fixed. The total funding for the Program is endorsed by Council each financial year.

Assessment Criteria by Category

Quick Response

Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community	50%
	The application demonstrates evidence and /or clear reason for why the project was developed	
	A clear plan for identifying the target group is outlined	
Strategic Alignment	The application identifies a clear outcome/s, which is aligned to the City of Adelaide Strategic Plan (2020 – 2024)	25%
	The application achieves at least one of the five Community Impact Program Priorities	
	The application demonstrates consideration of: <ul style="list-style-type: none"> • Environmental sustainability (see Environmental Leadership outcomes in the City of Adelaide Strategic Plan 2020-2024) • Inclusiveness of all members of our community and accessibility for all • Low or no cost for disadvantaged groups 	
Impact	The application outlines measures that will be used to evaluate the impact the project has on the community	25%
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program	
Total		100%

Community Impact – Programs and Community Events

Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community	40%
	The application demonstrates evidence and /or clear reason for why the project was developed	
	A clear plan for identifying the target group is outlined	
Strategic Alignment	The application identifies a clear outcome/s, which is aligned to the City of Adelaide Strategic Plan (2020 – 2024)	25%
	The application achieves at least one of the five Community Impact Program Priorities	
	The application demonstrates consideration of: <ul style="list-style-type: none"> • Environmental sustainability (see Environmental Leadership outcomes in the City of Adelaide Strategic Plan 2020-2024) • Inclusiveness of all members of our community and accessibility for all • Low or no cost for disadvantaged groups 	
Impact	The application outlines measures that will be used to evaluate the impact the project has on the community	25%
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program	
Financial Risk	The application outlines a plan for delivery – including consideration of risk, integration with other partners and innovation	10%
	The proposal represents good value for money for City of Adelaide	
Total		100%

Community Impact – Youth Led Grants

Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the City youth community	50%
	The application demonstrates evidence and /or clear reason for why the project was developed	
	A clear plan for attracting participation is outlined	
Strategic Alignment	The application identifies a clear outcome/s, which is aligned to the City of Adelaide Strategic Plan (2020 – 2024)	30%
	The application achieves at least one of the five Community Impact Program Priorities	
	The application demonstrates consideration of at least one of Council's strategic directions	
Financial Risk	The application includes a detailed budget with appropriately estimated costings	20%
	The proposal represents good value for money for City of Adelaide	
Total		100%

Community Infrastructure

Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community and will lead to an increase in community access and/or participation	35%
	The application addresses an identified need, gap or deficiency in the availability of facilities to the community	
	The application demonstrates evidence and/or clear reason for why the project has been developed	

	<p>The application identifies a clear target group that will benefit from the project</p> <p>The application identifies a clear plan to measure the benefit of the project</p>	
Strategic Alignment	<p>The application identifies a clear outcome/s, which is aligned to the City of Adelaide Strategic Plan (2020 – 2024)</p> <p>The application demonstrates consideration of:</p> <ul style="list-style-type: none"> environmental sustainability (see the Environmental Leadership Outcomes in City of Adelaide Strategic Plan 2020-2024) inclusivity of all members of our community and accessibility for all 	25%
Quality Infrastructure	<p>The application demonstrates that the project will:</p> <ul style="list-style-type: none"> increase community access increase a facilities carrying capacity or participation provide fit for purpose facilities address a safety issue or disability access reduce the environmental footprint of the facility improve the aesthetic of a facility 	20%
Financial Risk & Project Delivery	<p>The application outlines a clear plan for delivery – including consideration of risk, integration with other partners and resources required</p> <p>The project proposed represents good value for money and Council will receive a good return on investment</p>	20%
Total		100%

Strategic Partnerships

Criteria	Consideration	Weighting
Community Engagement, Participation & impact	Delivers at least one of the five identified Impact Streams. Connecting with enabling and encouraging the community to access, engage and actively participate in their local community	25%
Strategic Alignment	Matches a priority and/or identified gap of Council's 2020-2024 Strategic Plan with a particular emphasis on the Thriving Communities and Dynamic City Culture outcomes. Higher weighting would be applied to proposals that delivered on key population level indicators of the City of Adelaide Wellbeing Dashboard	25%
Innovation and Quality	Delivers high quality, new, innovative ideas/projects that kickstart the development of new activities	15%
Evaluation and Wellbeing Outcomes	Demonstrates an integrated approach to evaluation including participants feedback to inform their work and long term behaviour change	15%
Viability	Demonstrates the organisation's ability and capacity to successfully deliver on the partnerships activities	10%
Partner Organisation Opportunity	Will enable growth in the partner organisation and build their capacity to impact positively upon the community	10%
Total		100%

Application Decision Making & Turnaround Times:

Category	Assessment Panel	Council Delegation – Council report required for authorisation	CEO Delegation – Information report to Council annually	Application Process Time (from closing date)
Quick Response	X City Lifestyle representative	X	X Manager City Lifestyle Delegation	3 weeks
Community Impact ≤\$10k	✓ • Social Planning and Reconciliation representative	X	✓	4 weeks
>\$10k	• City Lifestyle representative • Third Party	✓	X	16 weeks
Community Infrastructure ≤\$10k	✓ • Infrastructure Planning representative • City Lifestyle representative	X	✓	4 weeks
>\$10k	• Third Party	✓	X	16 weeks
Strategic Partnerships	✓ • Social Planning and Reconciliation representative • City Lifestyle representative • Third Party	X	✓	10 weeks